



**APPLICATION FOR APPOINTMENT AS:** Director of Operations

**PERSONAL DETAILS**

SURNAME:  
(MR/MRS/MISS/MS/DR/REV)

FIRST NAMES:

ADDRESS:

EMAIL:

TELEPHONE NUMBERS:  
HOME:  
WORK:  
MOBILE:

**EDUCATION, QUALIFICATIONS AND MEMBERSHIP OF PROFESSIONAL BODIES**

School, College, University	Dates	Courses and Examinations taken with results

## EMPLOYMENT HISTORY

Please give details of all employment, including relevant volunteer work. List the information in order, most recent position first:

Name and address of present or most recent employer	Dates	Position held	Current or most recent salary and benefits
Previous Employment	Dates	Position held	Salary & Benefits

## EXPERIENCE

Please tell us why you have applied for this role and give examples of how your gifts, skills and experiences make you particularly suited to this job. Please continue on another sheet if necessary.

## COMMENT

In 500 words or less, please tell us how you understand the role of Operational leadership and management within a church context and how its function relates to vision, strategy and implementation? Please continue on another sheet if necessary.

If you have a disability, please tell us about any adjustments we may need to make to assist you at interview.

This post is subject to obtaining an enhanced disclosure from the Disclosure and Barring Service. Please see the attached note and complete and return the self-disclosure form with this application.

Please give details of 2 referees (they will be contacted before interview. If this is not appropriate, please let us know):

<p><b>REFEREE:</b> Name..... Tel:..... Address..... Post Code..... Email..... In what capacity do you know the referee.....</p>
<p><b>REFEREE:</b> Name..... Tel:..... Address..... Post Code..... Email..... In what capacity do you know the referee.....</p>
<p>I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.</p> <p>Signed..... Date.....</p>

Please return this form to:

Applications, Maybridge Community Church, 77 The Strand, Worthing, West Sussex BN12 6DR. Electronic copies can be sent to [jobs@maybridge.org.uk](mailto:jobs@maybridge.org.uk) although a signed printed copy will also be required for any applicants invited to interview.

*DATA PROTECTION: Our Data Protection Privacy Notice (Recruitment) which accompanies this form, explains what personal information we hold about you, how we collect it, and how we use and may share information about you during the recruitment process. We are required to notify you of this information under data protection legislation. Please ensure that you read the notice and any other similar notice we may provide to you from time to time when we collect or process personal information about you.*